

# RESUME

## Personal Information



**Name** : **MANKE SAVITA DIPAK**  
**Permanent Address** : 613/6<sup>th</sup> floor, Aksha Vasant Park,  
Moshi- Alandi Road, Talekar  
Nagar Colony No.-4, Dudulgaon,  
Tal.Haveli, Dist.Pune - 412105.  
**Mobile No** : 7387778197  
**E-Mail ID** : **savita.manke@gmail.com**  
**Date of Birth** : 27<sup>th</sup> May, 1984  
**Sex** : Female  
**Caste & Category** : Maratha  
**Marital Status** : Married  
**Languages Known** : English, Marathi & Hindi  
**Nationality** : Indian

### Educational Qualification

Sr. No	Exam / Degree	Board / University	Year of Passing	Percentage	Grade
1	M.A. (Geography)	SNDT	2022	76.80%	„A+“
2	M.A. (Marathi)	NMU	2012	56.50%	2 <sup>nd</sup> Class
3	B. Ed	NMU	2009	72.54%	„A“
4	B.A. (Geography)	MUMBAI	2005	63.83%	1 <sup>st</sup> Class
5	H.S.C	MUMBAI	2002	60.00%	1 <sup>st</sup> Class
6	S.S.C	MUMBAI	2000	60.66%	1 <sup>st</sup> Class

-

### Other Courses

Sr.No	Course	Board	Year of Passing	Percentage	Grade
1	CCIT		2005	60.00	1 <sup>st</sup> Class
2	MH- ENG. TYING		2005	80.00	Distinction
3	TALLY		2006	96.00	Distinction

### Experience

Post	Name of the College	Level	Experience
Lecturer	Sharadchandra Pawar Arts & Commerce Senior College, Alandi Devachi, Tal.-Khed, Dist.-Pune	U.G. Level	1 Years
Assit. Teacher	Dnyanbhakti International School, Dudulgaon, Tal.-Haveli, Dist.-Pune	Primary Level	4 Years

### **Other Activities**

- 1) N.S.S            Participation in National Service Scheme during graduation and Attended a special winter camp Birla College Arts, Science And Commerce College, Kalyan.

### **Academic Activities in Service**

#### **Seminars / workshop**

- 1) Participation in Two Week Workshop on : “Excel(Basic To Advanced Level) ” at ESSGEE DIGISKILLS. (18<sup>th</sup> Feb. to 05<sup>th</sup> March. 2023)
- 2) Participation in 16- day Workshop on : “Digital Image Processing” Online , Pune. (10<sup>th</sup> Jan. to 28<sup>th</sup> Jan. 2023)

### **Active Participation in Various Committess in Service**

- 1) Worked as Member of Environmental Committee, Sharadchandra Pawar Arts and Commerce College, Alandi (D.), 2022-2023.
- 2) Worked as a Member of Cultural Committee, Sharadchandra Pawar Arts and Commerce College, Alandi (D.), 2022-2023.
- 3) Worked as a Member of Feedback Committee, Sharadchandra Pawar Arts and Commerce College, Alandi (D.), 2022-2023.

I hereby declare that all the statements made above are true to the best of my knowledge and belief.

Thanking You,

Place: Dudulgaon

Date:

Yours Faithfully,

**MANKE SAVITA DIPAK**